

**NOTICE TO BIDDERS**

The Noble County Council on Aging will receive sealed Bids for modifications and improvements to its facility located at 228 W. Ohio Street, Kendallville, Indiana 46755. Notice is hereby given that sealed bids will be received:

BY Noble County Council on Aging  
111 Cedar Street  
Kendallville, IN 46755

FOR Noble County Council on Aging Renovation

AT 228 W. Ohio Street  
Kendallville, IN 46755

UNTIL **2:00 PM (local time) on Thursday, February 1<sup>st</sup>, 2018**  
Bids received after that time will be returned unopened.

OPENING The sealed Bids will be publicly opened and read aloud at 2:00 PM at the  
Kendallville Public Central Library at 221 S Park Ave., Kendallville, IN.

All interested citizens are invited to attend the bid opening and should any citizen require special provisions, such as handicapped modifications or non-English translation personnel, the Council will provide such provisions as long as requested are made by January 26, 2018.

Bids are to be addressed to the Noble County Council on Aging, 111 Cedar Street, Kendallville, IN 46755 and shall be marked "Sealed Bid – Ohio Street Renovation."

Complete digital Project Bidding Documents are available at <http://easternengineering.com> and printed documents by contacting Eastern Engineering Supply, 1239 North Wells Street, Fort Wayne, Indiana 46808 at 260/426-3119. Once registered, bidders will be able to review documents online and order printed copies of plans and specifications. Printed documents can be picked up from Eastern Engineering Supply or they can be shipped directly to you. Bidders are required to pay all printing, shipping, handling, and online fees. Bidders who submit a Bid must be a plan holder of record at the issuing office. Bids from Bidders who are not on the Plan Holders List may be returned as not being responsive. Questions about the online access or the availability of printed documents can be directed to Eastern Engineering at 260/426-3119.

Construction shall be in full accordance with the Bidding and Contract Documents, which are on file with the Owner and may be examined by prospective bidders at the following locations:

**OFFICE OF THE ARCHITECT**

MKM architecture + design  
119 West Wayne Street  
Fort Wayne, IN, 46802  
[www.MKMdesign.com](http://www.MKMdesign.com)  
260-422-0783

All work for the complete construction of the project will be under one (1) prime contract with the Owner or its assignee based on bids received and on combinations awarded. The work to be performed and the bid to be submitted shall include sufficient and proper sums for all general construction, mechanical installation, labor, materials, permits, licenses, insurance, and so forth incidental to and required for the construction of the project out

indicated within the construction documents.

Each bid must be enclosed in a sealed envelope bearing the title of the Project and the name and address of Bidder. All bids must be submitted on the bid form as identified in the Contract Documents and Specifications.

Each bid shall be accompanied by a certified check or acceptable bidder's bond made payable to the Owner (i.e., Noble County Council on Aging), in a sum of not less than five percent (5%) of the total amount of the highest aggregate bid, which check or bond will be held by the Owner as evidence that the bidder will, if awarded the contract, enter into the same with the Owner upon notification from him to do so within ten (10) business days of said notification. All bid bonds shall be made payable to the Owner and be executed by a surety company authorized to do business in the State of Indiana.

Approved performance and payment bonds guaranteeing faithful and proper performance of the work and materials, to be executed by an acceptable surety company, will be required of the Contractor at the time of contract execution. The bonds will be in the amount of 100% of the Contract Price and must be in full force and effect throughout the terms of the Construction Contract plus a period of twelve (12) months from the date of substantial completion.

The Owner reserves the right to accept or reject any bid, or all bids, or to accept any bid or bids, or to make such combination of bids as may seem desirable, and to waive any and all informalities in bidding. Any bid may be withdrawn prior to the above scheduled time for opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bid may be withdrawn after the scheduled closing time for receipt of bids for at least ninety (90) days. A condition or unqualified bid will not be accepted.

Award will be made to the lowest, responsive bidder. The lowest, responsive, responsible bidder must not be debarred, suspended, or otherwise be excluded from or ineligible for participation in federally assisted programs under Executive Order 12549.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the project throughout.

Bids shall be properly and completely executed on bid forms included within the Specifications. Bids shall include all information requested by Indiana Form 96 (Revised 2013) included within the Specifications.

Under Section III of Form 96, the Bidder shall submit a financial statement (i.e., Indiana Form 96A or equivalent). The Owner may make such investigations as deemed necessary to determine the ability of the Bidder to perform the work and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein.

Each Bidder is responsible for inspecting the Project site(s) and for reading and being thoroughly familiar with the Contract Documents and Specifications. The failure or omission of any bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to its Bid.

Wage rates on the project shall not be less than the federal wage scale published by the U. S. Department of Labor.

Bidders on this work shall be required to comply with the provisions of the president's Executive Order No. 11246, as amended. The Bidders shall also comply with the requirements of 41 CFR Part 60 – 4 entitled Construction Contractors – Affirmative Action Requirements. A copy of 41 CFR Part 60 – 4 may be found in the Contract Documents and Specifications.

The Bidder attention is also called to the "Minority/Women Business Participation" requirements contained in the Project Specifications. The Indiana Office of Community and Rural Affairs had adopted a State goal of 10% participation of minority and women owned business for construction related or purchase related contracts for the

work.

The Contractor must meet guidelines and practices established by Indiana Office of Community and Rural Affairs and appropriate Federal regulations including 1) Executive Order 112476, 2) Section 3 of the Housing and Community Development Act of 1968 as amended, 3) Certification of Non-Segregated Facilities, 4) OMB Circular A-102, 5) Title VI of the Civil Rights Act of 1964, 6) Section 504, Rehabilitation Act of 1973, 7) Age Discrimination act of 1975, 8) Executive Order 12138k, 9) Conflict of Interest Clause, 10) Retention and Custodial Requirements for Record Clause, 11) Contractors and Subcontractors Certification, and others that may be appropriate or necessary.

Contract procurement is subject to the Federal Regulations contained in the OMB Circular A-102, Section B and O and the State of Indiana requirements contained in IC-36-1-9 and IC-36-1-12.

Any contract(s) awarded under this Advertisement for Bids are expected to be funded in part by a grant from the Department of Housing and Urban Development, as administered by the Indiana Office of Community and Rural Affairs. Neither the United States nor any of its department, agencies, or employees is or will be a party to the Advertisement for Bids or any resulting contract.

**Bidders are urged to attend a pre-bid conference at 11:00 AM on Tuesday, January 16<sup>th</sup>, 2018 at the project site, located at 228 W. Ohio Street, Kendallville, IN, with representatives of the Owner, Architect, and Grant Administrator present to discuss construction sequence, bidding requirements and information; contractor's work and storage areas; and requirements for contractor's personnel.**

Published by the authority of: Cherish Smith, *Executive Director*  
Noble County Council on Aging

END OF SECTION